

TRADITIONAL TRIBAL BURIAL, INC.
616 Petoskey Street, Suite 202, Petoskey, MI 49770
Regular Meeting Minutes
June 14, 2018
5:30 p.m.

Attendees: Kevin Willis, Chairman; Lisa Flynn, Treasurer; Gwen Teuthorn, Secretary
Absent: Patrick Wemigwase, Vice Chairman; Netawn Kiogima, Board Member
Guests: Jim Keiser, LTBB GIS

Meeting called to order at 5:32 p.m.

Roll call, quorum met.

New Business

- Discussion with Jim Keiser regarding grave markers, cemetery maps, GPS information

Jim Keiser leaves the meeting at 6:12 p.m.

Motion made by Chairman Willis and supported by Treasurer Flynn to approve the meeting agenda with additions.

YES – 3 No – 0 Abstained – 0 Absent – 2 (P.Wemigwase, N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Chairman Willis to approve the May 18, 2018 Meeting minutes with changes.

YES – 3 No – 0 Abstained – 0 Absent – 2 (P.Wemigwase, N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Chairman Willis to approve payment to Van Treese & Associates for utilities for Suite 202 office space from Invoice dated 6/11/18, not to exceed \$147.50.

YES – 3 No – 0 Abstained – 0 Absent – 2 (P.Wemigwase, N.Kiogima)

Motion carried.

Board Reports

Chairman's Report

- Upcoming Meeting dates
- Discussion regarding weekday meetings vs. weekend meetings
- FY2018 Funding – check request

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to accept the Chairman's report as presented.

YES – 2 No – 0 Abstained – 1 (K.Willis) Absent – 2 (P.Wemigwase, N.Kiogima)

Motion carried.

Treasurer Report

- PNC Bank Account update
- Payments made
- Fred Pryor Trainings available

Motion made by Chairman Willis and supported by Secretary Gasco to approve the Treasurer to attend the Fred Pryor training (Finance and Accounting for Non-Financial People) on July 9, 2018 and to approve payment for registration, including stipend attend.

YES – 2 No – 0 Abstained – 1 (L.Flynn) Absent – 2 (P.Wemigwase, N.Kiogima)
Motion carried.

Motion made by Chairman Willis and supported by Treasurer Flynn to approve the Secretary to attend the Fred Pryor training (Finance and Accounting for Non-Financial People) on July 9, 2018 and to approve payment for registration, including stipend attend.

YES – 2 No – 0 Abstained – 1 (G.Teuthorn) Absent – 2 (P.Wemigwase, N.Kiogima)
Motion carried.

Motion made by Chairman Willis and supported by Secretary Gasco to approve the Treasurer to attend the Fred Pryor training (Quick Books Immersion) on July 23, 2018 in Traverse City, MI and to approve payment for registration, including stipend and mileage to attend.

YES – 2 No – 0 Abstained – 1 (L.Flynn) Absent – 2 (P.Wemigwase, N.Kiogima)
Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept the Treasurer's Report as presented.

YES – 2 No – 0 Abstained – 1 (L.Flynn) Absent – 2 (P.Wemigwase, N.Kiogima)
Motion carried.

Secretary's Report

- Raffle update
- Insurance coverage for Office space, cemeteries
- Office set up and needs
- Environmental Impact Statements
- Cemetery Protection laws

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept the Secretary's Report as presented.

YES – 2 No – 0 Abstained – 1 (G.Teuthorn) Absent – 2 (P.Wemigwase, N.Kiogima)
Motion carried.

7:33 p.m. Public comment open.

7:34 p.m. Public comment closed.

Motion made by Secretary Teuthorn and supported by Chairman Willis to adjourn the meeting at 7:37 p.m.

YES – 3 No – 0 Abstained – 0 Absent – 2 (P.Wemigwase, N.Kiogima)
Motion carried.

These Meeting Minutes were approved at the TTBI Regular Meeting on July 12, 2018.



Gwendolyn Teuthorn, Board Secretary

7/18/2018
Date